

Progress Report

Last updated: 23 November 2023

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Recent Achievements and Milestones

Overall Status Last Period	Overall Status This Period
Green	Green



Achievement/Milestone	Date
City Region Deal Annual Report published and promoted	Sep 23
City Region Deal Benefits Realisation Update given to Joint Committee	Sep 23
Regional Housing Programme Annual Update given to Joint Committee	Sep 23

Upcoming Joint Committee Meeting Milestones (expected)	Target Date
A720 Sheriffhall Six-Monthly Update	Dec 23
Broxburn to Maybury Consultation Findings	Dec 23
Bus Partnership Fund Strategic Business Case Update	Dec 23
Culture Programme Annual Update	Dec 23
Integrated Regional Employability and Skills Programme Annual Update	Dec 23

Financial Summary

*Funding issued by Transport Scotland and SG Housing not included in this total

Total CRD grant	CRD grant drawn down to date		23/24 CRD grant allocation	23/24 grant drawn down
£600m	£293.9m	49%	£39.2m*	£9.1m*

Top 3 Risks (from PMO Risk Register)

Risk	Impact	Like lohod	Sever-ity	Resolution Plan or Mitigating Action
Cost inflation (materials and labour) and related government policies, (e.g. rise in interest rates and changes to taxation) affects the ability to deliver projects to the standards required.	4	5	20	<ul style="list-style-type: none"> Regular updating of progress report and monthly financial forecasts to ensure PMO is aware of issue(s) at an early stage and can raise with Government, Executive Board and Joint Committee as appropriate. Budget RAG scores report on in-year performance, are monitored closely by the PMO, and are reported on at every major Board meeting. Regular discussions on finance between project leads and PMO, Directors of Finance and PMO and PMO and Governments to capture issues arising.
Insufficient resources are allocated to Deliver the ambitions of the Regional Prosperity Framework activity	4	4	16	<ul style="list-style-type: none"> RPF Project Leads group was established to develop the RPF and its Delivery Plan. The group continues to meet, but resources are limited. Delivery will be achieved through existing resources and additional public and private sector investment. As external funds are secured, programmes and projects will be progressed on a case by case basis, based on the development of individual business cases which factor in resourcing.
Financial profile across programme is not met.	3	3	9	<ul style="list-style-type: none"> Aim to continue to spend according to agreed profile. Aim to achieve business case approval in line with Deal Implementation Plan. Quarterly meetings with regional Directors of Finance to consider profile and highlight problem areas Quarterly review meetings with Government. Partners asked to be realistic with their projections and to inform early if anticipating an underspend. Accountable body to challenge underspend and asked for reasons behind the slippage.

Project Stages

Stage no.	Definition
1. Define	Business case being developed, and not yet approved by Thematic Board and Joint Committee.
2. Implement	Business case has been approved by Thematic Board and Joint Committee, and is being implemented. In a capital project, this may be construction; for skills projects this may be establishing a course or system.
3. Deliver	Project is in place and benefits realisation framework to assess if it is achieving its objectives.
4. Legacy	Project has resulted in mainstreaming or improvements to business as usual (impact) that is generated beyond the funded period

Red, Amber, Green

T: Status against **timeline** set out in business case/implementation plan; **B:** Status against **budget** set out in financial plan

RAG Status	Definition - Timeline	Definition - Budget	Action Required
Green	In line with business case/implementation plan	In line with spend set out financial plan for the current financial year.	No management action required
Amber	Delay exists but is considered acceptable by PMO.	Spend is within acceptable range from what is set out financial plan for the current financial year. Project lead is confident that spend will be to profile at financial year end.	Management action is in place by senior management to address issues, and project is being closely monitored.
Red	Delay is significant.	Spend is outwith acceptable range from what is set out financial plan for the current financial year. Project lead does not consider that spend will be to profile at financial year end.	Immediate action is required by senior management and relevant Boards as appropriate to address issues. Issues must be highlighted to Government.

Strategic Added Value Score

Score	Description
1 (Low)	<ul style="list-style-type: none"> • There are opportunities for links with one or two other CRD themes that may add value to the proposal. • Partnership working with wider stakeholders, to add value to the proposal has not been thoroughly considered, but may be possible, and should be explored. • One or two of the five “inclusive growth” measures listed in the Deal Document could be incorporated into the delivery of the project.
2 (Medium)	<ul style="list-style-type: none"> • There are opportunities for links with two or three other CRD themes that may add value to the proposal. • Partnership working with wider stakeholders, to add value has been factored into the business case to some extent, but there are opportunities to enhance. • Two or three of the five “inclusive growth” measures listed in the Deal Document could be incorporated into the delivery of the project.
3. (High)	<ul style="list-style-type: none"> • There are opportunities for links with three of four other CRD themes that may add value to the proposal. • Partnership working with wider stakeholders, e.g. private/third sector is already taking place and strategic added value effects are clear. • Three, four or five “inclusive growth” measures listed in the Deal Document could be incorporated into the delivery of the project.

Overall Total				Project	23/24				
Project Budget	Total CRD Funding	Total CRD Funding Drawn Down	CRD Funding Drawn Down as %		Funding Allocation	Spend to Oct	Full Year Projected Outturn	Full Year Variance	
Finances Managed via PMO									
£113.3m	£32.5m	£32.5m	100%	Bayes Centre	£0.0m	£0.0m	£0.0m	£0.0m	£0.0m
£29.1m	£15.0m	£2.3m	16%	Borders Innovation Park	£0.5m	£0.1m	£0.5m	£0.0m	£0.0m
£74.9m	£20.0m	£10.1m	50%	Dunard Centre	£7.0m	£4.0m	£7.0m	£0.0m	£0.0m
£87.1m	£17.4m	£16.5m	95%	Easter Bush	£0.9m	£0.0m	£0.9m	£0.0m	£0.0m
£54.0m	£10.9m	£1.2m	11%	Easter Bush Link Road*	£0.8m	£0.3m	£0.8m	£0.0m	£0.0m
£274.8m	£57.9m	£57.9m	100%	Edinburgh Futures Institute	£0.0m	£0.0m	£0.0m	£0.0m	£0.0m
£51.9m	£30.0m	£1.8m	6%	Edinburgh Innovation Hub	£5.9m	£0.7m	£5.9m	£0.0m	£0.0m
£134.1m	£79.6m	£51.5m	65%	Edinburgh International Data Facility	£9.9m	£0.6m	£9.9m	£0.0m	£0.0m
£53.7m	£35.0m	£15.5m	44%	Fife i3 Programme	£7.6m	£2.6m	£6.5m	£0.0m	£-1.0m
£22.5m	£22.5m	£20.3m	91%	National Robotarium	£2.2m	£0.1m	£2.2m	£0.0m	£0.0m
£126.2m	£49.2m	£49.2m	100%	Usher Institute	£0.1m	£0.1m	£0.1m	£0.0m	£0.0m
£36.0m	£20.0m	£0.2m	1%	West Edinburgh Transport Improvement Programme	£0.2m	£0.1m	£0.2m	£0.0m	£0.0m
£25.0m	£25.0m	£13.4m	54%	Integrated Regional Employability & Skills Programme	£4.3m	£2.3m	£4.2m	£0.0m	£-0.1m
£1,082.6m	£415.0m	£272.5m	66%	Total	£39.2m	£10.9m	£38.1m	£0.0m	£-1.2m
*Revised budget not yet approved.									
Finances Managed directly with SG									
£120.0m	£120.0m	£6.4m	5%	Sheriffhall Roundabout	Transport Scotland delivering project.				
£263.0m	£15.0m	£15.0m	100%	New Housing Partnership - Edinburgh Living	City Region Deal funding fully drawn down.				
£50.0m	£50.0m	£0.3m	1%	Housing Infrastructure Fund	£5m allocation to Fife Council.				
£433.0m	£185.0m	£21.7m	12%	Total					
Full Deal									
£1,515.6m	£600.0m	£294.2m	49%	Full Deal Total	£294.2.9m of £600m SG/UKG funding drawn down.				

* Scottish Government funded. Transport Scotland taking forward scheme delivery. ** Funding governed by Scottish Government (Housing)

Page 4: Research, Development and Innovation
Theme
Data-Driven Innovation

Project	Stage	Last Milestone	Next Milestone	T	B	S A V	Comments
Bayes Centre	Deliver	Sep 18: Opening	N/A	G	G	3	Major objective is to re-energise the EIE Investor Showcase event and continue to build momentum around Entrepreneurship ecosystems within the City Region.
National Robotarium	Deliver	Sep 22: Grand Opening	N/A	G	R	2	Budget declared as red due to drawdown profile for 23/24 not matching prediction. Supply chain delays. Full drawdown still forecast by end of financial year. Commercial and research partnerships continue to strengthen.
Edinburgh Futures Institute	Implement	Start on site	Jan 24: Complete construction	A	G	3	EFI phased opening now underway, first student cohorts now being taught in the building.
Usher Institute	Implement	Oct 22: Launch Usher Innovation community inc. frailty challenge	Spring 24: Complete construction of Usher Institute facility.	A	G	2	Building on track for completion on Spring 24. Timescales have slipped slightly due to supply chain delays.
Easter Bush	Implement	Jul 23: Continue to strengthen leading-edge data intensive research capabilities.	Jul 24: Recruit into priority areas which foster development of key data-driven activity within Agritech	A	A	2	Major objective is to develop Engineering Biology Mission Hub for Food Systems (in conjunction with other Institutes) and continue academic recruitment for leads of the 4 proposed DDI Agritech centres.
Easter Bush A701 Relief Road and A702 Spur Road	Design	Route selection	Q1 24: Specimen design planning application	A	R	2	The specimen design is progressing with the target of submitting a planning application for the Bush Loan Junction Q1 2024 and for the Relief Road Q3 2024. Revision to alignments due to landfill avoidance and required increase in roundabout sizes at Bush Loan and the A702 Spur Road junctions £33.5m funding gap identified. Revised alignment avoiding landfill adopted. Levelling Up Fund bid was unsuccessful. Alternative funding opportunities and means to phase and prioritise the programme currently under consideration.
Edinburgh International Data Facility	Deliver	Nov 23: - First local authority completed for IoT in Schools service Deployment		G	A	2	Major objective is to ensure that key future DDI initiatives are included in the EIDF development roadmap and develop a service catalogue. Exascale computer development is now being awarded to EPCC team (£900m).

Page 5: Research, Development and Innovation Theme
Edinburgh Innovation Park (QMU Food and Drink Innovation Hub)

Project	Stage	Last Milestone	Next Milestone	T	B	SAV	Comments
Edinburgh Innovation Park (Edinburgh Innovation Hub)	Implement	Evaluate technical and commercial returns. Interview tender.	Confirm preferred bidder status via the JV governance process.	G	A	2	Expected date of appointment of contractor – end of November 2023

Page 6: Research, Development and Innovation Theme
Projects in Fife and Scottish Borders

Project	Stage	Last Milestone	Next Milestone	T	B	SAV	Comments
Borders Innovation Park	Implement	Business engagement exercise.	Construction of Phase 3 road and service infrastructure. Submission of revised FBC.	A	G	1	Construction of the road and service infrastructure for Phase 3 has started. An engagement exercise with businesses, mapping needs to inform development took place in August 2023. The delivery programme for Phases 2 and 3 is currently under review. A revised FBC is to be drafted with submission to Joint Committee planned for March 2024.
Fife Industrial Investment (Fi3P)	Implement / Deliver	Q3 23/24: Construction work continues at Fife Interchange North. Q3 23/24: Levenmouth Task Force Units: Construction continues. Q2: 23/24: Beech Way Site Acquisition – CPO unsuccessful, project will not go ahead.	Q3 23/24: Construction work continues at Fife Interchange North. Q3 23/24: Levenmouth Task Force Units: Construction complete. Q3: 23/24: Flemington Road Refurb: Submit planning application.	G	A	2	Flemington Road, Glenrothes. tenancies/ applications for 8 (out of 9) units. Dunnikier Business Park, Kirkcaldy. tenancies / applications for 7 (out of 7) units. West Way Phase 2, . Tenancies / applications for 8 (out of 8) units. Levenmouth Task Force Units: marketing underway - 2 (out of 7) units now reserved.

T: Timeline; B: Budget; SAV: Strategic Added Value score

Project	Stage	Last Milestone	Next Milestone	T	B	SAV	Comments
IRES Programme	Deliver	IRES board was held on 21 November 2023, with positive discussion on projects and next steps. IRES webpages have been updated and a video produced for the annual report presentation at Joint Committee on 1 Dec.	Work continues on enhanced reporting; aligning project outcomes with overall IRES and City Region Deal Benefits Realisation targets. IRES PMO shortlisted for a Scottish Public Service Award – winner to be announced on 6 Dec.	G	G	3	<ul style="list-style-type: none"> The IRES board was held on 21 November 2023 with updates and discussion on Intensive Family Support, Data Driven Innovation Skills Gateway, Workforce Mobility as well as Financial and Quarterly report updates. Next IRES board on 13 February 2024. IRES Programme Connector continues to work with Project Leads and Benefits Realisation Officer to further develop monitoring and evaluation, and feed into the overall Benefits Realisation plan framework - reporting with increased automation and online tools. The annual IRES update will be provided to the Joint Committee on 1 December 2023 focusing on achievements and opportunity.
Integrated Knowledge System	Deliver	Local Authorities using Helix signed grant agreements for future financing of system. West Lothian and Midlothian Councils are using Helix for UK Shared Prosperity Fund (UKSPF). IKS Delivery Advisory Group took place on 26 October.	Final testing of Midlothian data transfer underway. Migration plan confirmed for December 2023. API technical development ongoing with initial link between Helix demo system and helix.scot website completed - Launch aiming for Q3. In discussion on early data analysis projects with DDI, Edinburgh Napier University and Smart Data Foundry.	G	A	3	<ul style="list-style-type: none"> Helix launched in March 2022 for Edinburgh, East Lothian and Intensive Family Support Service. In November 2022 Integrated Employer Engagement & Capital City Partnership data was added. In February 2023, Scottish Borders Council moved to Helix. From April 2023 West Lothian and Midlothian have been recording UKSPF on Helix. Now in the final stages of migrating Midlothian Council from their existing system. This includes CLD delivery. A training schedule has been created, user list confirmed, DPIA, data transfer confirmed alongside extension of existing system solely for reporting purposes Budget will be fully used. Key element this year is API (Application Programming Interface) development which involves technical integration between Hanon (provider of Helix) and Alpha Tango (provider of helix.scot). This work is progressing on track.
Labour Market Analysis and Evaluation	Deliver	Completed Creative Industries research. Developed approach to refresh Regional Skills Investment Plan. Agree research plan for 2023/24. Commenced Skills research for 2023/24.	Deliver refreshed Regional Skills Investment Plan (now called Collaboration Plan). Deliver research projects. Deliver Regional Skills Assessment Webinars.	G	A	2	<ul style="list-style-type: none"> Progressed digital skills for Health and Social Care research - moving onto final stage of the work. Delivered skills gaps workshop at Edinburgh Chamber "Inspiring Talent" event. Provided update on LMAE and other Skills Development Scotland activity to CRD Executive Board. Discussed two research proposals with partners and have now agreed an approach to funding them with the PMO. Labour Market Intelligence inputs to meetings in Borders, West Lothian and Midlothian.



Project	Stage	Last Milestone	Next Milestone	T	B	SAV	Comments
Integrated Employer Engagement	Deliver	<p>Employer fund grant awards issued.</p> <p>Second 'FORTY' course of the year now complete.</p> <p>Fort Kinnaird jobs fair complete – over 80 jobseekers attended.</p> <p>Delivery plan underway with Sir Robert McAlpine for Dunard Centre Community Benefits.</p> <p>Testing of Helix system for Community Benefit tracking for possible use by East Lothian Council.</p> <p>Year 2 of FLOW online learning offering launched.</p> <p>Fife i3 programme commit to Community Wealth Building (CWB) pledge.</p>	<p>Filming ongoing for Usher Institute to showcase community engagement.</p> <p>Agree process for phase 2/3 Borders Innovation Community Benefits.</p> <p>First site visit planned with Sir Robert McAlpine at Dunard Centre.</p> <p>Phase 2 of Green Economy Jobs STV campaign launch 1 Nov.</p> <p>ESESCommunities at Fife Meet the Buyer.</p> <p>Deal represented at annual national CWB summit. Launch comms programme to promote Fife i3 being first project to pledge commitment to CWB principles</p>	G	G	3	<ul style="list-style-type: none"> FORT programme at Fort Kinnaird Recruitment Skills Centre – year 2; so far 124 jobs filled. Green skills/jobs awareness campaign phase 1 completed across STV, STV Player and ITVx. Over 300 video views since launch. Picked up by commercial and charitable companies to explore partnership opportunities. Campaign reach currently at over 340,000. ESESCommunities have delivered 64 matches between suppliers and good causes with a further 20 in progress. Resource; IEE team have secured additional resource to support the community benefit workstream for the year ahead. IEE facilitated EVOC CWB conference conversation on 5 Oct highlighting the work of the deal. New Helix programme launched to track enabling work delivered under IEE – will be incorporated into data dashboards from Q2. Exploring the functionality within Helix reporting to capture the Fair Work commitments of all employers engaged under IEE. Again, reporting should be available in Q2 data reports. 3rd SOSE business networking event complete- Melrose. Offer made to all other Business Gateway teams to support similar events until March 24. IEE working with Verdancy Group to design alternative to retrofit academy for Scottish market.
Intensive Family Support	Deliver	<p>Anti-stigma charter workshop developed, and sessions booked with multiple providers.</p> <p>Audit process underway across all IFS projects.</p> <p>IFS project update at IRES Board on 21st November.</p>	<p>Meetings held with Strathclyde University to pilot employability tool -in initial discussion.</p> <p>Contract Management meetings to be held with all providers.</p> <p>Audit to be completed across all six provisions.</p> <p>3-4 workshops to be held with families to develop anti-stigma charter.</p>	G	G	2	<ul style="list-style-type: none"> 558 individuals registered on Helix engaging with IFS. 159 new engagements in Phase 2 IFS. 55 employment outcomes recorded: 25 FT employment outcomes, 26 PT employment outcomes recorded, 3 in work progression, 1 retained employment. 140 education outcomes across all categories (including employability training, vocational training, volunteering). 52 re-engagements in education where there was non attendance in school. 24 individuals have entered full time education and 14 individuals have entered part time education. 24 qualifications have been gained to date. Ongoing Helix support in place for service providers.

Project	Stage	Last Milestone	Next Milestone	T	B	S A V	Comments
Housing and Construction Infrastructure (HCI) Skills Gateway	Deliver	HCI Skills Gateway sponsorship and speaking slots at The Scotsman Green Skills Conference on 6 November 2023.	University of Edinburgh and HCI Skills Gateway hosted Institute of Civil Engineers President's Address on 22 November 2023.	G	G	3	<ul style="list-style-type: none"> Kate Spalding has been appointed on secondment from Fife Council's Climate Change team to the role of Innovate UK-funded Net Zero Innovation and Delivery Officer, to work alongside HCI Programme Manager. HCI Skills Gateway and partners won the Accelerate to Zero 'Green Skills Award' for Timber Technology Engineering and Design. The awards ceremony took place in Glasgow on 1 November 2023.
Data-Driven Innovation (DDI) Skills Gateway	Deliver	Delivery of Teach Data Literacy Professional learner programme for secondary teachers. Commencement of Professional learning joint programme for College lecturers across ESESCRD and Tay Cities City Region Deal.	Team to present at launch of Tay Cities Deal <i>DigiTay</i> programme highlighting joint working across the two city deal programmes. Team to look at ways to engage more closely with skills and talent activities across the DDI Hubs.	G	G	2	<ul style="list-style-type: none"> DDI Skills Gateway team engaging with TechScaler reps from Codebase to explore opportunities for joint working. New Live Lesson launched by Date Education in Schools team <i>Unmasking Data Disasters</i> https://youtu.be/ufIzIXJU36Q DDI Skills Gateway activity to feature in Edinburgh Chamber of Commerce publication on skills. Team presented annual update to IRES Board on 21 November 2023.
Workforce Mobility	Deliver	15 November 2022 IRES Board - Financial Update. Bus Driver Career' video and web-page on helix.scot with communications issued to all partners and operators. Supported SBC with Berwickshire Demand Responsive Transport (bus).	21 November 2023 IRES Board -Review. Continued involvement in the Regional Prosperity Framework / Regional Transport Masterplan. Working with SEStran to define concordat partnership agreement. Lothian Buses launch event planned with other stakeholders and Transport Minister.	G	A	3	<ul style="list-style-type: none"> Developing scope for RPF Regional Transport Strategy Delivery Plan with SEStran and regional partners. Delivery of Scottish Border bus network review ongoing including support prior to Council decision on recommendations in January 2024. Working with West Lothian & Fife to set up PowerBi analysis for their bus service data and data standards for future contracts. Discussions with other LA's include LA's out with Deal. Journey Hub & Active Travel Analysis contracted for East Lothian Council. Development of our 'Business Accessibility' online tool is being undertaken and forms part of Regional Intelligence Hub development. Development of 'Employee Postcode Analysis Tool' which streamlines the work involved and will be used to support data projects in MLC, CEC, Fife and WLC. Final Bike on Bus report publication expected imminently, with regional & national agencies interested in recommendations. Potential underspend this year of £87k, PMO have identified IRES projects to potentially increase spend and return funding in future years.

Project	Stage	Last Milestone	Next Milestone	T	B	SAV	Comments
A720 Sheriffhall <i>(last updated November 2023)</i>	Define	Public Local Inquiry concluded on 8 February 2023	Scottish Ministers to publish decision regarding the scheme following conclusion of the PLI (timing TBC)	G	G	1	<ul style="list-style-type: none"> City Region Deal Joint Committee ratified their support for the scheme as published on 3 September 2021, following the consideration of further technical information. Responses issued to all objections raised against the draft Orders – ongoing engagement with objectors to try to resolve issues wherever possible. Public Local Inquiry held between 30 January and 8 February 2023. DPEA Reporter issued their report to the Scottish Ministers’ advisors on 10 October 2023, subsequent decision from the Scottish Ministers regarding the scheme to be published in due course.
West Edinburgh Transport Improvements Programme	Define	Stakeholder and public consultation period ends	<p>Analyse feedback gathered and incorporate into OBC workstreams.</p> <p>Provide presentation to Joint Committee on Consultation analysis</p>	G	A	1	<ul style="list-style-type: none"> Initial Concept Designs produced for the Public Consultation exercise. Stakeholder and public consultation was successfully executed and closed on 5 September. Analysis of results underway. Consultation results helping inform the drafting of OBC. Early contractor engagement procurement exercise completed. Aiming to report Draft OBC to Joint Committee in March 2024 .

Project	Stage	Last Milestone	Next Milestone	T	B	SAV	Comments
Dunard Centre	Implement	Site Clearance Works in progress (completion due March 24) Stage 4 Design complete Stage 2 tender received	Stage 2 tender in 12-week review IMPACT acceptance expected Jan 24	A	A	2	SRM's stage 2 tender was received in mid-October and the IMPACT team and trustees have now begun a 12-week process of review, which will inform the negotiations and next steps. While the total cost and risk profile require further scrutiny, the tender includes an extension to the main construction programme of 23 weeks, with a start date of March 2024 at the earliest. This pushes completion into early 2028. Enabling works on site are progressing well, with some elongation to the original programme as previously noted which will not affect the programme. Given the sensitivity around the commercial negotiations, a more detailed update on the tender acceptance can be provided in January 2024.

Project	Stage	Last Milestone	Next Milestone	T	B	SAV	Comments
Affordable housing	Deliver & Define	Outline key immediate challenges facing delivery.	Collate EESH2 and regional affordable housing delivery	A	N/A	2	<ul style="list-style-type: none"> Partners will work collaboratively with Scottish Government, agencies, RSLs and other stakeholders to secure more investment, innovation, commitment and partnerships to address the challenges above and deliver at scale and pace.
Strategic sites	Implement & Define	Strategic Site Leads Meeting on 23 Nov 2023.	Develop Strategic Sites Investment Prospectus.	A	A	2	<ul style="list-style-type: none"> Business case development progressing for Blindwells, Granton Waterfront and Tweedbank.
Regional Delivery Alliance	Implement	Finalise arrangements for Delivery Partner and begin recruitment process.	Recruit Project Manager.	A	N/A	3	<ul style="list-style-type: none"> Consider standardised housing types, procurement and delivery models to increase offsite. manufacturing and delivery of net-zero homes across the city region. .
Housing company	Deliver	Draw down of funds completed	Ongoing Delivery	G	G	2	<ul style="list-style-type: none"> The City of Edinburgh Council and Scottish Futures Trust will continue to share learning and financial models with partners, to explore regional delivery models.